

# Toronto Dementia Network

## Minutes of the Fourteenth Meeting of the Steering Committee June 7, 2005 at 9:30 a.m. Castleview Wychwood Towers Auditorium

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### Present:

Dr. Barbara Liu (Co-chair)	Regional Geriatric Program of Toronto
Françoise Hébert (Co-chair)	Alzheimer Society of Toronto
Dr. Carole Cohen	Dementia LINC, Sunnybrook and Women's
Amanda Falotico	Providence Healthcare
Pam Goldsilver	COTA Health
Vija Mallia	Castleview Wychwood Home for the Aged (OANHSS)
Rhona Phillips	Ontario Ministry of Health and Long Term Care
Dr. David Ryan	Psychogeriatric Resource Consultant Program
Angela Mendes (staff)	Coordinator, Toronto Dementia Network

### Regrets:

Terry Collins	Ontario Long Term Care Association
Catherine Kohm	Baycrest Centre for Geriatric Care
Marta Krywonis	Community Care Access Centres
Judith Wahl	Advocacy Centre for the Elderly (ACE)

### Guests:

Katherine MacDonald	Alzheimer Strategy Transition Project Manager
Kari Quinn-Humphrey	Public Education Coordinator, Alzheimer Society of Toronto

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### 1. Welcome and opening remarks

Dr. Liu welcomed everyone and introduced herself as the new co-chair of the Toronto Dementia Network. She thanked Dr. Fisher for his leadership in his role as previous co-chair.

### 2. Approval of the agenda

The agenda was approved as distributed.

### 3. Approval of Minutes of April 5, 2005

The minutes were approved as distributed.

### 4. Terms of Reference and Membership – A Review

The terms of reference, last revised in June 2004, were reviewed to ensure that they continue to reflect the purpose, intent and structure of the Network.

Kari Quinn-Humphrey was elected to the Steering Committee. She was asked to make a presentation on PECs at the next meeting, and Dr. David Ryan was asked to make a presentation on PRCs, to explain the range of services each group provides, to identify gaps, duplications or inefficiencies, and to investigate possible areas for collaboration.

Stakeholder groups in the Terms of Reference were amended, deleting the *Toronto District Health Council* and *Individuals with Dementia*, and adding *Psychogeriatric Outreach Teams*. Revised Terms of Reference will be distributed with the Minutes.

Several new members were proposed for the Steering Committee, to represent family physicians, caregivers, caregiver advocates, the police, and diverse communities in Toronto. Robin Daly (Ontario

Ministry of Health), Lena Salach (Ontario College of Physicians), Carol Millar, Toronto CCAC and Mary Schultz (SPRINT) will be invited to serve on the Committee. Amanda Falotico will find a caregiver. Representatives were also suggested from the Toronto Police Services and from either CareWatch, Concerned Friends or the Family Services Association. The co-chairs will follow up on these invitations.

Concern was expressed about members who do not attend meetings. It was agreed that the co-chairs would remind everyone about the importance of their role, and suggest that they appoint a proxy to attend meetings when they cannot, or step down if they are unable to honour their commitment.

#### **5. Dementia Toronto Online - Current and Future**

Angela Mendes provided statistics on visits to the site and to the events page over the previous twelve months. Françoise Hébert advised that the Alzheimer Society of Toronto will continue funding the coordinator position until at least March 2006. She noted that the Dementia Networks of Ottawa, Renfrew and Lanark hope to create a website modeled on ours, and have asked for our assistance.

Membership on the Website Committee was reviewed. Françoise Hébert will chair the Committee, Marlene Awad and David Ryan will step down, Rhona Phillips will continue to serve and additional members will be invited from outside. Several names were suggested and will be followed up.

#### **6. AKE and Dementia Networks**

Katherine MacDonald made a presentation on plans for developing the Alzheimer Knowledge Exchange, and sought advice on how the AKE could help dementia networks. Print copies of her presentation were distributed and are available online by contacting Angela Mendes.

#### **7. Toronto Dementia Network and LHINs**

There was discussion on how the Toronto Dementia Network will present itself to the Toronto Central LHIN, and to the four bordering LHINs that cover portions of Toronto. It was agreed that dementia networks must be able to demonstrate that they can assist the LHINs to achieve their goals. There was general support for inviting dementia networks from the bordering LHINs to meet in Toronto to discuss a coordinated strategy for dealing with five LHINs in the GTA. The co-chairs will follow up on this item.

#### **8. Geriatric Emergency Nurses**

Deferred to the next meeting

#### **9. PAG, Round Table Update**

Dr. Liu sits on the Provincial Alzheimer Group, and made a brief report on relevant matters discussed at the recent PAG meeting. She noted that a survey will be undertaken to document the activities of dementia networks, that the value of dementia networks must be demonstrated, that a meeting of networks may be possible in the future and that the AKE is expected to provide connectivity between the networks. She also noted that the confusion concerning the roles of PECs and PRCs was recognized and will be addressed at the provincial level. The Round Table Update was deferred to another meeting as Judith Wahl could not be present.

#### **10. Project Updates / Project Ideas**

A Task Force on Dementia Education was created, chaired by Kari Quinn-Humphrey, with assistance from Amanda Falotico, and support from Angela Mendes. Additional members might be recruited from outside. The Task force will identify issues, review previous research on dementia education, and consider the *Position Paper on Dementia Education* published by the Dementia Network of Ottawa. The Task Force will prepare a proposal for the next meeting of the Steering Committee.

#### **11. Next meeting: Where and When?**

Dates and venue for an autumn meeting will be proposed by email within the next few weeks.

#### **12. Adjournment**

The meeting adjourned at 11.35 a.m.